

# LAKE ELMER THOMAS RECREATION AREA

## CABIN RENTAL AGREEMENT

\_\_\_\_\_ **Check In:** Check in/out is at the Country Store between 1500-1800. Late arrivals need to make prior arrangements with the camp host to ensure a speedy check in upon arrival.

\_\_\_\_\_ **Check Out:** Customers leaving before 0900 should drop the keys in the key drop box located outside the Country Store. Before checking out, guests should ensure the following:

- Dishes are washed, dried, and stored
- Trash is removed from inside and outside the cabin to the dumpster.
- Furniture is returned to its original position.
- Linens are removed from the beds, folded, and placed in a pile.
- The lights and television are turned off.

\*\***During the winter months, leave the heater on low and the water dripping in sink.**

\*\***During the summer months, leave the A/C unit turned on and set at 75°.**

\_\_\_\_\_ **Cancellation:** 3 days notice is required for all cancellations or changes to reservations. Cancellations and changes within 3 days of reservation will forfeit their deposit. Refunds will not be given for early checkout unless caused by a declared emergency or security circumstances, no notice deployment and/or natural disaster.

\_\_\_\_\_ **Fees/Max Capacity:** Cabins are stocked at maximum guest capacity and fees calculated accordingly. For safety considerations, capacities should not exceed the following:

- |          |          |                                            |
|----------|----------|--------------------------------------------|
| • Small  | 4 guests | \$60/night (add \$10 for civilian patrons) |
| • Medium | 6 guests | \$70/night (add \$10 for civilian patrons) |
| • Large  | 7 guests | \$80/night (add \$10 for civilian patrons) |

\_\_\_\_\_ **Linen/Towels:** Linens and towels are provided for guest use. Daily housekeeping services are not available. Guests may exchange towels and linens in the Country Store. Cabins are stocked to maximum capacity; therefore, additional towels and linens will not be provided.

\_\_\_\_\_ **Smoking/Pets:** Smoking and pets are **not** allowed inside the cabins. Pets must remain leashed at all times while in the park and may not be left unattended at anytime.

\_\_\_\_\_ **Camp Fires:** Ground fires and fireworks are **prohibited**. Fires in off ground fire pits and grills are allowed; however, locally issued burn bans may further prohibit these.

\_\_\_\_\_ **Alcohol:** Any consumption of alcohol is to be in accordance with the state laws. Consumers must be 21 years of age and unit sponsored functions must get approval by their first general officer. **NO GLASS CONTAINERS are allowed in the park.**

\_\_\_\_\_ **Noise:** Park quiet hours are from 2200-0700. Clothing, language and/or music with obscene wording or pictures, profanity, hate messages, ethnic, racial or religious slurs, and/or anti-government messages are not permitted. Music should be contained within your immediate area

\_\_\_\_\_ **Children:** Children ages 12 and younger should not be left alone without supervision of someone that is at least 16 years of age and older. In cabins with a loft, parents are advised not to allow smaller children in the loft area for their safety.

\_\_\_\_\_ **Swimming:** Swimming is only allowed at the beach area while a LETRA lifeguard is on duty.

\_\_\_\_\_ **Inventory Items:** The cabins are stocked with furniture, electronics, and several cooking and eating utensils. A full list of items, quantities, and replacement costs are located in the guest book of each cabin. Customers are responsible for all inventoried items and are HIGHLY RECOMMENDED to review the inventory and ensure all pieces are present and undamaged. Any missing or damaged items should be reported immediately to the Country Store so items can be replaced.

Rental Dates:

Renter Last Name:

\_\_\_\_\_ **Additional Fees:** Failure to comply with cabin rules may result additional charges after checkout.  
Additional fees are as follows:

- Pet cleaning fee (Pets are not allowed inside cabins): \$75
- Smoking Cleaning Fee: \$150
- Cleaning Fee: \$50
- Lost Key: \$10
- Each item will be listed on the inventory to include a replacement fee. Any items missing or damaged will be charged the listed amount.

*I, the undersigned, understand and agree to all terms of this rental agreement. Failure to uphold any provision of this agreement may result in eviction of premises. I also agree to comply with all cabin rules and regulations.*

*Furthermore, I understand that I will be held accountable and financially liable for any and all missing and/or damaged items, equipment, facilities, and furniture associated with the cabin and my credit card will be charged the additional fees upon or after check out.*

Guest Name: \_\_\_\_\_

Primary Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature of Guest: \_\_\_\_\_

**For Office Use Only**

Circle One      Visa                  MasterCard                  American Express

Credit Card # \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_ 3 Digit Code: \_\_\_\_\_

Clerk Initial: \_\_\_\_\_

**Rectrac receipts for advanced payments, rental payments, and late fee charges will be attached to this form.**